



Water Training  
Australia

**Credit Transfer Application Form**

- Credit Transfer is valid when a learner has previously completed an identical or equivalent unit of competency (UOC) or module.
- Water Training Australia may elect not to provide credit transfers for entire qualification or courses, with due consideration of an individual’s circumstance and need.
- Fees incurred will be invoiced to your employer.
- Credit Transfers must not be processed until the learners enrolls in their course or their RPL assessment process.

<b>Title</b>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/>		
<b>Name</b>			
<b>Organisation</b>			
<b>Preferred contact method</b>	Email <input type="checkbox"/> Phone <input type="checkbox"/>		
<b>Email Address</b>		<b>Contact Phone</b>	

Instructions:

Complete the table below, listing the unit/module to be credit transferred and the identical/equivalent unit already held by the learner.

Attach EVIDENCE:

If the unit/module was completed elsewhere. Example:

- Certified Statement of Attainment
- Authenticated VET transcript issued by the USI Registrar (you have sighted on the Register; dating/signing a copy)

Or state ‘Water Training Australia if the unit/module was completed previously at Water Training Australia.

Unit/Module Code	Title	EVIDENCE	
		I have attached & sighted certified copies of:	EVIDENCE
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>

CREDIT TRANSFER APPROVAL Credit Transfers for identical units may be approved by Water Training Australia Administration Officers. Superseded and equivalent units may be approved.

**Learner Declaration:**

- I wish to apply for credit transfer for the units of competency/modules listed above.
- I have attached original copy of certification documentation from another RTO.
- I declare that certification documentation supplied is legitimate, true and correct.
- I authorize Water Training Australia to conduct a search and retrieval of my academic record from my previous educational institution(s) and Registrar (USI) to verify the information contained in my application.
- I understand that Water Training Australia will verify my certification documentation for validity.
- I understand that Water Training Australia collects, stores, and uses personal information in accordance with Water Training Australia Privacy Policy
- I have retained a copy of this application and all supporting evidence

Accept:

Signature \_\_\_\_\_ Date: \_\_\_\_\_

**WTA Administration use only**

I have checked the attached certified evidence and am authorised to approve this Credit Transfer application. I also confirm that there are no known industry licensing or regulatory requirements preventing this recognition approval.

Date received

Signed by  
Administration

Date

Comments

Application Approved:  Yes  No